

Date:

FROM: Your Name

TO: Collection Agency / Law Office

SUBJ: PHONE HARASSMENT AT EMPLOYMENT

Please note in your records that my employer prohibits me from receiving telephone calls at my place of employment.

According to policy, calls at work of any nature create a distracting and unsafe working environment.

Future calls will result in disciplinary action by my employer against me, up to and including termination.

Therefore, invoking the protection to consumers included in 15 USC §1692c, (Fair Debt Collection Practices Act) I demand that you cease further communication with me at my workplace.

Sincerely,

Your Name